

## CCLS Interlibrary Loan Service Policy Endorsement

The Chester County Library and District Center, and the Henrietta Hankin Branch Library (CCL) provides prompt, accurate and courteous service to all patrons regardless of race, color, ethnicity, national origin, gender, sexual orientation, religion, age, socioeconomic status, disability, immigration status, background, and/or views. It offers this in fulfillment of its mission to develop services, resources and collections that meet the cultural, informational, recreational, and educational needs of its diverse community.

CCL agrees to endorse the 2011 Pennsylvania Interlibrary Loan Guidelines (<http://www.webjunction.org/partners/pennsylvania/pa-resources/ill.html>) and to follow the policies and procedures of the Chester County Library System in regards to the provision of Interlibrary Loan Service.

CCL accepts the interpretation that interlibrary loan borrowing and lending records fall under the legal guaranties of confidentiality as specified in the Library Code, Act of June 14, 1961, P.L. 324, as amended through July 1, 1985, Section 428.

CCL endorses and complies with the [PA] Library Code, Act of June 14, 1961, P.L. 324 as amended through July 1, 2000, specifically Section 428, added 1984, June 27, P.L. 431, No. 90, Section 3, commonly referred to as "Act 90", quoted below.

### ***Library Circulation Records***

*"Records related to the circulation of library materials which contain the names or other personally identifying details regarding the users of the State Library or any local library which is established or maintained under any law of the Commonwealth or the library of any university, college or educational institution chartered by the Commonwealth or the library of any public school or branch reading room, deposit station or agency operated in connection therewith, shall be confidential and shall not be made available to anyone except by a court order in a criminal proceeding."*

*Approved by the Board of Trustees  
of the Chester County Library 7/16/2013*