



## Statement of Concern

The Chester County Library and the Henrietta Hankin Branch Library (hereinafter referred to as “the Library”) acquire and make available materials that inform, educate and entertain. The Library provides a collection for the general public of timely materials on current issues, materials that embrace broad areas of knowledge, and works of enduring value. The materials are selected to satisfy the needs and interests of the community, to support the roles of the library and to present balanced points of view within the collection.

Because of the Library’s commitment to selecting a broad range of materials on a variety of topics, there may be materials in the Library’s collection which are of concern to some individuals or groups. The Library recognizes that some materials may be controversial and that any given item may offend some customers. The acquisition of such materials does not imply approval or endorsement of their contents or opinions, but enables the Library to fulfill its mission in providing materials and information for life, work and pleasure. For additional information on how the Library selects materials, please ask for a copy of our Materials Selection Policy at any service desk.

The Library also has a commitment to our customers to respond to concerns expressed about materials in the collection. Please complete this Statement of Concern form if you wish to make a formal request for reconsideration of materials.

This completed form will be sent to the Chester County Library Director or the Henrietta Hankin Branch Library Manager. Within a month of receipt of the Statement of Concern Form, a review of the item will be completed by Library staff, who will make a recommendation to the Library Director or Branch Manager. The Library Director or Branch Manager will respond in writing within 10 working days to the concerned individual. If the individual is not satisfied with the decision made or the action taken, the decision or action may be appealed to the Board of Trustees of the Chester County Library.

Name:

Date:

Address:

Phone Number:

Email:

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**Resource on which you are commenting:**

Title:

Author:

Please circle the type of material:

Book   DVD   Music CD   Audiobook   eBook   eAudiobook   Other

1. What brought this title to your attention?

2. Have you read/viewed/listened to the entire item?      Yes   No

3. Please comment on the resource as a whole, as well as being specific on the matters which concern you. For example, are there specific pages, scenes, words, etc. that you find offensive or disturbing?

4. What do you think would be a satisfactory resolution to your concern?

Signature \_\_\_\_\_